

July 11, 2023

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, July 11, 2023, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. James McMillian; pledged led by Mr. Jimmy Jones; and invocation by Mr. Johnny Hays. Mr. Bert Massey was not present at this meeting. General Counsel, Chris Munson, was present. Other District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Mark Davis, Mr. Cody Shannon, Ms. Kay Silva, and Ms. Alveza Marin.

#### MINUTES

Board considered minutes from the regular meeting held on June 13, 2023. After review and a brief discussion, Mr. Jones moved to approve the minutes as presented, seconded by Mr. Simpson. There being no further discussion, motion carried.

#### CLAIMS & ACCOUNTS

Claims, accounts & checks issued July 7, 2023, in a total amount of \$302,907.55 consisting of checks 30903-30978 were reviewed and approved as presented by motion by Mr. Simpson, seconded by Mr. Jones. There being no further discussion, motion carried.

#### INVESTMENT REPORT

Investment Report for June 2023 & Revenue and Expenditure Report for May 2023 were considered. After a brief discussion, Mr. Jones moved to approve these reports as presented, seconded by Mr. Hays. There being no further discussion, motion carried.

#### CITIZEN PRESENTATIONS:

Mr. Keith Hetzel of 3401 FM 2121, Brownwood, was present was present to address the Board and request clarification on a notice placed by the Brown County Water Improvement Lake Patrol Department regarding cleaning up of McCartney Island. It was indicated that trash piles and debris left on McCartney Island by lessees was going to require cleanup.

2023/2024 BUDGET ADOPTED

Board discussed and considered adoption of the 2023/2024 fiscal year budget. General Manager informed that the budget would include the following:  
Administration- replacement of one (1) air conditioner unit that is approximately 20 years old.

Maintenance Department: Purchase of a soft dig, that is used for digging around buried fiber and gas lines; and skid steer.

Lake Patrol Department: Body armor, dive equipment, bar lights for pickups, sirens, toolboxes, and replacement of a 2006 John Deere Gator that was passed on to the Lake Patrol Department from the Treatment Plant Department some time ago.

Water Treatment Plant Department: Replacement of a chlorine analyzer as the current model is no longer being serviced; repair of a high service pump; clean storage tanks located on Vulcan Hill by vacuuming the bottom of silt; clay valve repair and maintenance; new Hach portable analyzer; replacement of air conditioner in Microfiltration Treatment Plant Master Control Center (MCC room); and replacement of tile floor in the lab.

After some discussion, Mr. Hays moved to approve the 2023/2024 fiscal year budget as presented, seconded by Mr. Simpson. Motion carried unanimously. The budget will also include a \$1.00/hour cost of living raise per employee. The following will be effective September 1, 2023:

Expenditures	\$4,468,050.00 (11.49% increase)
Treated Water Rate	2.1920 per thousand gallons (6.218% increase)
Untreated Water Rate	1.1660 per thousand gallons (10.55% increase)
Commercial/Industrial Rate	1.0547 per thousand gallons (no change)

DAM INSPECTION:  
GENERAL MANAGER  
AUTHORIZED TO EXECUTE  
SCOPE OF SERVICES  
FROM FREESE & NICHOLS  
WHEN ISSUED

General Manager then began discussing the recent dam inspections performed by the Texas Commission on Environmental Quality, TCEQ. They have issued a report of requirements and recommendations. District has completed multiple items that it has been able to complete. However, requirements that the District has not been able to be complete must be completed by registered engineers. A Scope of Services from Freese & Nichols has not been prepared, but a cost estimate has been issued in the amount of \$50,000.00. The last time an update was done was in 2011. In 2019, TCEQ issued new rules and regulations on dam inspections. General Manager has recommended completing items that are required only and requested permission to execute a Scope of Services from Freese & Nichols when it is issued in an amount not to exceed \$55,000.00. After discussion, Mr. Jones moved to approve General Manager's requests, seconded by Mr. Simpson. There being no further discussion, motion carried.

UPDATE: ZEBRA MUSSEL  
ABATEMENT PROJECT

General Manager informed that zebra mussel abatement project contractors are experiencing material delivery delays, but have begun prepping for the foundation.

DEPARTMENT  
ACTIVITIES REPORTS

Department supervisors then came forward and informed the Board of their recent and ongoing projects: Mr. Cody Shannon, Water Treatment Plant, Mr. Dale Weaver, Field Operations and Mark Davis, Lake Patrol.

EXECUTIVE SESSION

At approximately 4:56 pm, the Board convened into a closed executive session pursuant to Section 551.072 of the Texas Open Meetings Act to consult with its attorney regarding property matters and Section 551.074 to consult regarding personnel matters.

RECONVENE

At approximately 5:18 pm, the Board reconvened back into regular session. No action was needed on matters discussed in executive session.

GENERAL MANAGER REPORT General Manager proceeded to inform the Board of the following:

1. Current lake level: 1419.77 feet msl or 5 feet 3 tenths feet below Spillway level.  
Stage 1 voluntary restrictions are in place.  
\*Next drought stage will be reached at 11 feet low.  
\*Lake level one month ago 6.13.2023 was 1420.6' msl or 4 feet 6 tenths below Spillway level.
2. Lake Capacity: Current 73.33%. One (1) year ago, 75.2%. Last month 76.5%.  
Lake Coleman is at 71.7% capacity.
3. Current Drought Restrictions Recap:

\*July 15, 2022-Lake Brownwood reached Stage 1 of the drought restrictions as it fell to 1419.10, below 1420msl due to no rainfall. In this first stage of drought restrictions in which the public is asked to voluntarily conserve water.

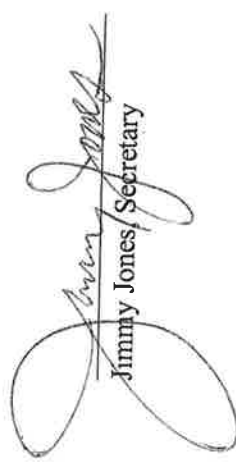
- \*November 8, 2022-Declare Stage 2 drought restrictions when Lake Brownwood reached 8 feet low or 1417msl. Restrictions include mandatory time of day and day of week watering schedules.
- \*May 10, 2023-Declare return to Stage 1 voluntary restrictions.
- \*Media and customers continue to be updated weekly regarding lake levels.
- \*Average lake capacity percentage statewide: 75.5%
- \*Year to date totals: Precipitation information still not available.
4. Treatment Plant Totals- June 2023- Avg 6.002mgd / Min 4.731 mgd / Max 7.806 mgd. Recent rainfall has curtailed water usage.
  5. New platform for fishing tournament weigh-ins near Dam parking lot- This project continues. One (1) bid has been submitted for driving posts in.
  6. Swiftwater Rescue Training- Brownwood Fire Department continues to use the reservoir at the District's water treatment plant and below the dam at Lake Brownwood to get recertified in swift water rescue. District's Lake Patrol are working with them as well.
  7. Region F- Meeting was held June 20, 2023, in Big Spring. Region F irrigation voting members: Richard Gist and District General Manager, John Allen (newest member).
  8. Treatment plant ACH supply- The District continues to sort out the Brenntag ACH chemical supply delivery issue from May 8, 2023; the issue being elevated amounts of aluminum oxide resulting in hardening of the chemical into lumps. Waiting to have the bad load pumped out of District's tank and replaced.

#### ADJOURNMENT

Therefore, at approximately 5:22 p.m., Mr. Hayes moved to adjourn, seconded by Mr. Simpson. There being no further discussion, motion carried unanimously.

Adjourned:

  
James McMillian, Vice President

  
Jimmy Jones, Secretary