

December 8, 2020

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, December 8, 2020, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. Bert Massey; pledged led by Mr. James McMillian; and invocation by Mr. Johnny Hays. Mr. Jimmy Jones and Mr. Ted Simpson were also present. District's Legal Counsel, Mr. Bart Johnson Jr., was present. District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Cody Shannon, Ms. Kay Silva, and Mr. Mark Davis.

MINUTES

Board considered minutes from the regular meeting held on November 10, 2020. Mr. Hays moved to approve the minutes as presented, seconded by Mr. McMillian. Motion carried unanimously.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued December 7, 2020, in a total amount of \$131,212.98 consisting of checks 28675 - 26744 were reviewed and approved by motion by Mr. Jones, seconded by Mr. Simpson. Motion carried unanimously.

INVESTMENT REPORT

Investment Report for November 2020 & Revenue and Expenditure Report for the month of November 2020 were considered. After a brief discussion, Mr. McMillian moved to approve these reports as presented, seconded by Mr. Jones. Motion carried unanimously.

CITIZEN PRESENTATIONS:

There were none.

DEED CORRECTION APPROVED CUTBIRTH DEED

General Manager then addressed the Board on behalf of Brown County Abstract Company requesting a deed correction for property adjacent to the District's Camp Bowie reservoir. Mr. Don King was also present and addressed the Board indicating that the original 1972 deed should have named the fence line as the property line as the recognized property line. General Manager also found in minutes dated April 20, 1972, in which action was taken to sell this property to Cutbirth, the current owner. After discussion, Mr. Massey abstained from voting citing a possible conflict of interest. Mr. McMillian then moved to approve correcting the deed and naming the fence line as the property line as requested, seconded by Mr. Jones. Motion carried.

DISCUSSION ON EXPANSION OF DISTRICT BOUNDARIES NO ACTION

Mr. Hays then addressed the Board indicating he was interested in the expansion of the District's current boundaries to include all of Brown County. Discussion regarding the process began with Mr. Don King, Brown County Surveyor, and saying that only legislators have the power to declare what a county's boundaries are. A group of citizens must first contract for a survey to be performed to determine meets and bounds/ legal description of the county lines. The cost of this survey is paid by the citizens contracting with the surveyor. These meets and bounds must then be submitted to the legislature, by someone in a legislative position, to then be assessed by the legislature. He continued to explain that the process is lengthy and costly to the citizens petitioning. No action was taken as this was a discussion item only.

REPORT: LAKE BROWNWOOD AND COVID19

General Manager informed the Board of the current status of Lake Brownwood and events during this time of the COVID19 pandemic; and updated on operating procedures that have been implemented as the District adapts to Covid19.

GENERAL MANAGER REPORT

General Manager proceeded to inform the Board of the following:

1. Current lake level: 1422.40 or 2 foot 7 tenths below spillway.
Lake level one month ago, Sept 8: 1422.78 or 2 foot 4 tenths below spillway.
Month of November: Precipitation 0.00" Evaporation 3.44"
YTD totals through end of: Precipitation 22.39" Evaporation 63.09"
Treatment plant for Oct 2020 Average 5.00mgd
Min 4.213mgd
Max 6.045mgd

2. Troy Henderson with the District's Lake Patrol, previously received information on the damming of a tributary of the Jim Ned on Saturday March 7, 2020, by a landowner resulting in the flooding of his and his neighbors land. TCEQ was contacted. Once again, no changes to report as TCEQ have not sent anyone to investigate the matter. Progress continues to remain on hold due to COVID19. No change/no progress from last month.
3. District is looking into making improvements at the Lake Patrol firing range and is working with the Brown County Sheriff's Department to share the District's range and improve it. The District is requiring each department to sign and document showing they are covering their own employees with insurance on the range.
4. General Manager and Treatment Plant Supervisor will be working on online training Monday December 14, 2020, Wednesday December 16, 2020, and Friday December 18, 2020, issued by the South Central Membrane Assn. regarding new reporting requirements from the TCEQ on membrane plants.
5. Lake Patrol has one (1) boat down due to repairs to the fuel system that has been leaking for years. Lake Patrol Supervisor, Mark Davis, is also updating all District boats with reflective decals that can be seen at night.
6. Lake Patrol Supervisor continues to bring the District's Lake Patrol Department up to date. He is in the process of writing a field training manual, which is required for training; and he is working on bring the District up to date on TCOLE regulations. He and the General Manager will meet with the area TCOLE representative on Thursday December 10, 2020.
7. Maintenance crew built a lighted star for the dam at Lake Brownwood identical to the one on the Vulcan tanks in Brownwood. It was lit on December 1, 2020. The District has received countless positive comments as of yet. It will remain lit through January 1, 2021, same as the Vulcan tanks star.
8. General Manager will be out of town December 17 and 18, 2020, celebrating his wedding anniversary.

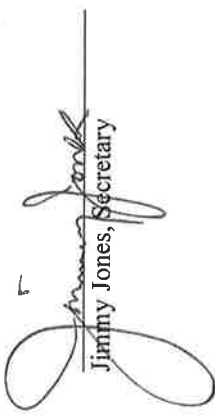
9. District's office will be closed on and off for the next few days as Alveza is out sick; Kay will be having surgery on her hand Wednesday December 9, 2020; General Manager will have a dental appointment in Abilene on Thursday December 10, 2020; as well as working on his online classes throughout the following week and meetings with the TCOLE rep and with Adam Conner of Freese & Nichols on the District's Risk and Resilience plan.
10. The District's Christmas lunch will be Tuesday December 22, 2020, at the District's maintenance building at 11:30 am. Due to Covid19, the District's lunch will be open only to employees. Brisket, sausage and fixings will be served.
11. The District has two (2) small male puppies at the treatment plant that will be ready to go on December 23, 2020. Great Christmas gifts if anyone is interested.

ADJOURNMENT

At approximately 4:54p.m., Mr. Hays moved to adjourn, seconded by Mr. Simpson. There being no further discussion, motion carried unanimously.

Adjourned:


James McMillian, Vice President


Jimmy Jones, Secretary