

February 14, 2023

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, February 14, 2023, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. Bert Massey; pledge led by Mr. James McMillian; and invocation by Mr. Jimmy Jones. Mr. Johnny Hays and Mr. Brad Simpson were also present. District's Legal Counsel, Bart Johnson, Jr., was present. Other District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Mark Davis, Mr. Cody Shannon, Ms. Kay Silva, and Ms. Aiveza Marin.

MINUTES

Board considered minutes from the regular meeting held on January 10, 2023. After review, Mr. Jones moved to approve the minutes as presented, seconded by Mr. McMillian. There being no further discussion, motion carried.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued February 9, 2023, in a total amount of \$188,590.43 consisting of checks 30531-30613 were reviewed and approved as presented by motion by Mr. McMillian, seconded by Mr. Simpson. There being no further discussion, motion carried.

INVESTMENT REPORT

Investment Report for January 2023 & Revenue and Expenditure Report for December 2022 were considered. Mr. Hays requested a line graph report of the Investment Report to show past activity. After a brief discussion, Mr. Jones moved to approve these reports as presented, seconded by Mr. McMillian. There being no further discussion, motion carried.

CITIZEN PRESENTATIONS:

There were none.

MEMORANDUM OF UNDERSTANDING OF UNDERSTANDING RENEWAL WITH BROWNWOOD BROWN COUNTY HEALTH DEPARTMENT REGARDING PUBLIC HEALTH PREPAREDNESS

The District received a request from the Brownwood/Brown County Health Department to renew a Memorandum of Understanding (MOU) calling for the District's assistance in the event of an infectious disease outbreak or natural or man-made disaster in which affected citizens will need to receive medication, supplies, vaccinations or will be in need of temporary sheltering services. The District's responsibilities would be the following:

1. Coordinating transportation/transfer of medications or supplies that require a security detail (such as those provided through Strategic Stockpile Program).
2. Performing a security sweep of any facility needed for mass dispensing/sheltering operations.
3. Establish access control for the facility in use and security checkpoints if necessary.
4. Providing crowd control inside and traffic control outside of the facility when necessary.
5. Providing security for medical supplies and equipment, as well as for Public Health Preparedness staff and volunteers when necessary.
6. Providing at least 2 points of contact to the BBCHD Public Health Preparedness Coordinator who are authorized to assign personnel to assist with mass dispensing/sheltering operations.

After discussion, General Counsel indicated that memorandum of understanding agreements are not binding. Mr. Hays then moved to approve the Memorandum of Understanding between the Brown County Water Improvement District No. 1 and the Brownwood/ Brown County Health Department as presented and authorize the District's General Manager to execute the same, seconded by Mr. McMillian. There being no further discussion, motion carried.

DISTRICT TO JOIN BROWNWOOD AREA CHAMBER OF COMMERCE APPROVED
General Manager continued on to recommend that the District join the Brownwood Area Chamber of Commerce, the Chamber. The District was a member many years ago, but currently is not. The cost is approximately \$300 per year. The General Manager recommended that the District join the Chamber because of their constant efforts to keep the public informed; and the District has worked with the Chamber before in various public matters. After a brief discussion, Mr. Hays moved to approve of the District joining the Brownwood Area Chamber of Commerce, seconded by Mr. Simpson. There being no further discussion, motion carried.

REPORT ON RECENT VISIT TO AUSTIN FOR BROWN COUNTY LEGISLATIVE DAY ON FEB 8, 2023
General manager began reporting on his recent trip to participate in the Brown County Legislative Day in Austin, Texas, on Wednesday February 8, 2023; accompanied by Director James McMillian They indicated it was a very informative day and they learned a great deal. They had the opportunity to meet with Texas Attorney General, Ken Paxton, and Texas State Representative, Glen Rogers, along with various other prominent figures of the state of Texas.

REPORT ON CHEMICAL COSTS & POTENTIAL IMPACTS ON SUPPLY CHAINS DUE CHEMICAL PLANT FIRE IN ILLINOIS
General Manager then began reporting on chemical costs and recent developments in an email he received on January 12, 2023, from TxWam regarding a chemical plant fire that occurred at a Carus Chemical Company in LaSalle, IL, domestic producer of permanganate and the potential impact on water/wastewater supply chains. He informed that on the same day he received the email, he contacted the District's permanganate distributor in California and ordered ten (10) buckets of it before prices increased. This purchase should get the District through the upcoming summer months.

UPDATE ON ZEBRA MUSSELS AT LAKE BROWNWOOD
General Manager informed once again that zebra mussels clusters continue to be reported. Zebra Mussel Abatement Project: Continue to work with contractor as they continue to submit required documents and forms to Freese & Nichols. Construction is expected to begin sometime in late February or March 2023.

ACTIVITIES REPORTS FROM DISTRICT'S SUPERVISORS

GENERAL MANAGER REPORT

1. General Manager proceeded to inform the Board of the following:
 - Current lake level: 1416.71' or 8 feet 3 tenths feet below Spillway level.
 - Stage 2 Drought Restrictions remain in place.
 - Overnight rain- Lake Brownwood gained 0.07 (7-one hundredths) inches.
 - Next drought stage will be reached at 11 feet low.
 - Lake level one month ago 1.10.23 was 1416.88 or 8 feet 2 tenths below Spillway level
 - Capacity: Current 61%. One (1) year ago, 90.7%. Last month 61.7%.
 - Current Drought Restrictions Recap:
 - *July 15, 2022 Lake Brownwood reached Stage 1 of the drought restrictions as it fell to 1419.10, below 1420msl due to no rainfall. In this first stage of drought restrictions in which the public is asked to voluntarily conserve water.
 - *November 8, 2022 Lake Brownwood reached Stage 2 of the drought restrictions when it reached 8 feet low or 1417msl. Restrictions include mandatory time of day and day of week watering schedules.
 - *Media and customers continue to be updated weekly regarding lake levels.
 - *Average lake capacity percentage statewide: 72.6%
 - *Year to date totals: Precipitation information still not available.
 - Treatment Plant totals-January 2023- Avg 4.618mgd / Min 3.864mgd / Max 5.453mgd.
 - The District continues to wait on a final bill from the cleanup crew from Ranger, Texas, on the oil spill in Early, Texas, last year.
 - Brad Tyson's new lease for the additional RV spaces at Kirklands is ready. District continues to wait for his review and signatures.
 - Brownwood Legislative Day in Austin is February 8, 2023. General Manager and Director James McMillian attended.
 - District offices were closed Tuesday January 31, Wednesday February 1, and Thursday February 2 due to winter storm. Only essential personnel were on duty.
 - Region F Water Planning Group will meet Thursday February 23, 2023 in Big Spring. General Manager plans on attending.
 - Cody Shannon, Treatment Plant Superintendent, has completed the annual Water Use Report for Texas Commission on Environmental Quality, TCEQ. General Manager now working with that information to prepare annual reports for the Texas Water Development Board, TWDB. General Manager has also completed the annual Eminent Domain Report required by the Texas Comptroller of Public Accounts office.
 - General Manager to speak at the upcoming Republican Women's Luncheon at the Brownwood Country Club this April.
 - Dam inspection report has arrived. Within the report, it was requested that an updated Emergency Action Plan be submitted to TCEQ. Dale Weaver, Field Operations

- Supervisor, is currently working on this. He is also getting prices to seal the roadway cracks on the road crossing the dam at Lake Brownwood.
14. General Manager has been working with Pat Ann Wilson with Oncor on new signs Oncor will provide to be placed at all public boat ramps at Lake Brownwood.
 15. General Manager scheduled to attend an online webinar hosted by the Texas AWWA, or Texas American Water Works Association, to hear about news coming from the Texas Legislature on water issues.
 16. Brown County Legislative Day in Austin on February 8, 2023, continued: General Manager and Director McMillian met with the following: Representative David Spiller (Newly appointed to the Appropriations Committee); Senator Phil King; Attorney General Ken Paxton; Representative Glen Rodgers; TWDB Executive Administrator Jeff Walker (whose father was a previous District irrigation customer); TxDOT Director of Government Affairs Trent Thomas (Brownwood native); Provost of the TSTC West Texas campus Andy Weaver; and many others. Local dignitaries included Chief Administrative Officer Hendricks Medical Center Brownwood Krista Baty; Pat Ann Wilson with Oncor; and Dana Prochaska with Ranger College.
 17. Met with Terry Edgar with the Zephyr Water Supply Corporation regarding the upper limit stipulations in their water contract with the District.
 18. Cody Shannon, District's Treatment Plant Superintendent, is now working on gathering data from the District's SCADA system at the treatment plant requested by Freese & Nichols to be used in the Water Treatment Plant Expansion Project. Will submit on Wednesday February 15, 2023.
 19. District's General Counsel has drafted a letter to be sent to the six (6) McCartney Island lessees in breach of lease due to failure to meet the dock placement requirements found in the One Year Dock Mooring Lease Agreement. He also continues to work on the legal action to be filed against delinquent accounts for annual fees that have not been paid for Year 2022. Case court filings are in progress.

ADJOURNMENT

Therefore, at approximately 4:48 p.m., Mr. Jones moved to adjourn, seconded by Mr. Simpson. There being no further discussion, motion carried unanimously.

Adjourned:


Bert Massey, President


Jimmy Jones, Secretary