

January 12, 2021

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, January 12, 2021, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. Bert Massey; pledge led by Mr. James McMillian; and invocation by Mr. Jimmy Jones. Mr. Johnny Hays was also present. Mr. Ted Simpson was not present. District's Legal Counsel, Mr. Bart Johnson Jr., was present. District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Cody Shannon, Mr. Mark Davis, Ms. Kay Silva and Ms. Alveza Marin.

#### MINUTES

Board considered minutes from the regular meeting held on December 8, 2021. Mr. Jones moved to approve the minutes as presented, seconded by Mr. Hays. Motion carried.

#### CLAIMS & ACCOUNTS

Claims, accounts & checks issued January 11, 2021, in a total amount of \$132,897.29 consisting of checks 28745-28802 were reviewed and approved by motion by Mr. Jones, seconded by Mr. McMillian. Motion carried.

#### INVESTMENT REPORT

Investment Report for December 2020 & Revenue and Expenditure Report for the month of November 2020 were considered. After a brief discussion, Mr. Jones moved to approve these reports as presented, seconded by Mr. McMillian. Motion carried.

#### CITIZEN PRESENTATIONS:

There were none.

#### LETTER OF SUPPORT AND PERMISSION GRANTED TO 4H CENTER FOR ADDED TRAILS

Mr. Melvin Atkinson, Texas 4H Center Director, was present to address the Board requesting a signed statement of support for their plans to add walking trails at the Lake Brownwood 4H Center. After a brief discussion, Mr. McMillian moved to approve issuing letter of support and permission so the 4H Center can pursue its proposed trails project, seconded by Mr. Hays. Motion carried.

#### DRAWING HELD FOR NEW MCCARTNEY ISLAND SPACES HELD AND COMPLETED

The Board then moved on to holding a drawing for the newly designated spaces at McCartney Island using the names which had been submitted to the District. Mr. Dale Weaver, District Field Operations Supervisor, drew the names as Ms. Kay Silva, District's Finance Director, called the names out as they were being drawn. The spaces were filled in numerical order. Three spaces from the original part of McCartney Island were included in the drawing as they were previously turned back to the District. Three alternates were drawn. This was a no action item. The list is as follows:

Space	Name	City
83	Darby Crysler	Brownwood, TX
97	Brooke Pierce	Granbury, TX
114	Vickie Preston	Brownwood, TX
135N	Jim Puckett	Bangs, TX
136N	Madison Hagood	Comanche, TX
137N	Gage Jennings	Santa Anna, TX
138N	Andrew Dalager	Sacramento, New Mexico
139N	Austin Hagood	Comanche, TX
140N	Kenneth Hagood	Comanche, TX
141N	Mendy Green	Early, TX
142N	Misty Miller	Brownwood, TX
143N	Allen Piper	Blanket, TX
144N	Armando Z. Ramos	Brownwood, TX
145N	Matt Fulton	Big Lake, TX
146N	Tully Hair	Early, TX
147N	Robin Walker	Brownwood, TX
148N	Amber McMillian	Brownwood, TX
149N	Michelle Day	Brownwood, TX
150N	Sandy Harrelson	Rising Star, TX
151N	Scott Studer	Ballinger, TX
152N	Viola Hutchins	Bangs, TX
153N	Peyton Lee	Baird, TX
154N	Kevin Ripley	May, TX
155N	Sandra Harte	Brownwood, TX

## \*Alternates drawn:

1. Johnny Hays Brownwood, TX
2. Gary Deviney Early, TX
3. Christina Hutchins Bangs, TX

AMENDMENT TO BUDGET  
FOR NEW RADIO SYSTEM  
AND FIRE PUMP FOR LP  
DEPT APPROVED  
AMT NOT TO EXCEED  
\$52,000 APPROVED

General Manager then addressed the Board requesting approval of an amendment to the District's 2020/2021 fiscal year budget in an amount not to exceed \$52,000 to cover the purchase of an upgraded radio communications system for the Lake Patrol Department. The District's communication system must be equal to that of the City of Brownwood and Brown County in order to continue communications with them. It will be required to purchase the system through the LCRA, Lower Colorado River Authority. The District will implement hand held radios in its lake patrol vehicles, radios to be carried by its officers, and radios mounted to its boats. The amendment will also include the cost of a fire pump and hoses for one (1) flat bottom boat as the District has never had a fire pump before. Mr. Hays moved to approve amending the District's current 2020-2021 fiscal year budget to provide for the purchase of radio upgrades and fire pump for its Lake Patrol Department in an amount not to exceed \$52,000, seconded by Mr. McMillian. As there was no opposition, motion carried.

LAKE PATROL SUPERVISOR  
ACTIVITIES REPORT

Mr. Mark Davis then addressed the Board regarding activities in the Lake Patrol Department:

1. A survey has been done of all docks on Lake Brownwood to determine which docks are up to code and which docks were not. Approximately 50 docks are not up to code and need refloating. Dock builders have also been contacted to review their waiting list. After review, 24 of these 50 docks are on a dock builder's waiting list. A courtesy letter will be sent to the remaining dock owners not currently on a dock builder's waiting list requiring their docks be brought up to code as soon as possible. These remaining docks have been identified and recorded. There were no objections from the Board. However, General Manager strongly recommended having a definite and clear deadline for completion of work be included in this letter.
  2. Mr. Davis performed a capabilities audit on all District officers to measure the ability to respond in an emergency. A plan is being devised to correct any deficiencies.
  3. Flashlights have been purchased and issued to all Lake Patrol officers.
  4. Officers will be completing a low light operations course for proper flashlight use training. Various techniques and tactics will be introduced.
  5. Medical bags have been purchased as the District did not have medical bags on any of its boats. Local EMS and fire department have volunteered to fill these bags with medical equipment.
  6. Rescue lines, ropes and flotation devices will soon be purchased for all District boats.
  7. Emergency lights will be placed all around District boats to ensure proper identification of the boats and identify what direction they are travelling.
  8. New reflective graphics and signage will be placed on all District boats to ensure proper identification as law enforcement or public safety vessels.
  9. New uniforms have been purchased for Lake Patrol Department. Also, District's patches have been redone and larger to also ensure property identification as a law enforcement agency as per State of Texas requirements.
  10. Radio system-discussed in a previous item. However, the District will be assessed a monthly fee once the new radio system is in place for the use of the towers owned by the LCRA. The system is expected to be ready to use in May 2021. The monthly fee is not yet known.
  11. Improvements to the District's firing range are complete. Currently waiting on various buildings purchased by the Brown County Sheriff's office to be placed. These buildings will be used for storage, classrooms, and equipment cleaning. Sheriff Vance Hill has agreed to enter into a memorandum of understanding with the District to allow for the use of the firing range by the sheriff's office in exchange for use of the buildings by the District.
  12. FTO, Field Training Officer program, a defined and outlined training program is not currently in place at the District's Lake Patrol Department; and must be put in place as prescribed by TCOLE, Texas Commission on Law Enforcement. Mr. Davis has devised a plan that is ready for review and approval.
  13. Policy and procedures regarding District's law enforcement agency are currently being reviewed and developed. Various updates are needed and other items need to be added. What is in place now was previously approved by Board of Directors. Once it is all in accordance with current law, the policy will be presented for the Board to revisit, review and approve.
  14. District's Crestliner was having structural issues requiring maintenance. That is complete.
  15. The TCLEDDs program, Texas Commission on Law Enforcement Data Distribution System, was recently purchased for implementation at the Lake Patrol Department. This program will ensure direct reporting of all District law enforcement hiring and training directly to TCOLE. TCOLE has also performed a preliminary audit of all required law enforcement training records to ensure they are complete and in order. TCOLE offered advice regarding any action and/or corrective measures needed to prepare for a required audit.
  16. District's lake patrolmen will be attending BUI school (boating under the influence) and a vessel collision and investigation school. Texas Parks and Wildlife has been contacted.
  17. District in the process of completing and submitting a grant in the amount of \$50,000 for a new rescue boat for swift water rescue. No one in this area currently has a rescue boat.
- \*\*Mr. Davis indicated that the cost of expenditures listed above have been within the District's current budget. He will instruct and lead the majority of training programs within the District as he is a licensed instructor; with the exception of the BUI and vessel collision and investigation school. District officers will be sent to attend that training program. General Manager did point out that the new uniforms recently purchased were not a budgeted item.

EXECUTIVE SESSION

At approximately 5:02 pm, the Board convened into a closed executive session pursuant to Sections 551.071 of the Texas Open Meetings Act to discuss possible litigation.

