

July 13, 2021

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, July 13, 2021, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. Bert Massey; pledge led by District's Legal Counsel, Mr. Bart Johnson; and invocation by Mr. James McMillian. Mr. Ted Simpson, Mr. Jimmy Jones, and Mr. Johnny Hays were also present. District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Cody Shannon, Mr. Mark Davis, Ms. Kay Silva and Ms. Alveza Marin.

MINUTES

Board considered minutes from the regular meeting held on June 9, 2021. Mr. Jones moved to approve the minutes as presented, seconded by Mr. Simpson. Motion carried unanimously.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued July 12, 2021, in a total amount of \$221,971.23 consisting of checks 29148-29213 were reviewed and approved by motion by Mr. Hays, seconded by Mr. McMillian. There being no further discussion, motion carried unanimously.

INVESTMENT REPORT

Investment Report for June 2021 & Revenue and Expenditure Report for the month of May 2021 were considered. After a brief discussion, Mr. Jones moved to approve these reports as presented, seconded by Mr. Simpson. There being no further discussion, motion carried unanimously.

CITIZEN PRESENTATIONS:

Mr. Joey McMahon of 646 Oak Point Drive, Brownwood, Texas, addressed the Board expressing his support of the District's Lake Patrol Department and its employees.

ASSIGNMENT OF SP29
MCCARTNEY ISLAND TO
DEBBIE ZAVONDY APPROVED

General Manager then informed the Board of a request from Ms. Debbie Zavondy requesting approval of assignment of lease of space 29 at McCartney from William and Stacey Baker of 311 W. Kyle, Bangs, Texas, to Ms. Zavondy under an owner finance agreement with the Bakers. Space 29 at McCartney Island was recently transferred from Debra Breed (Zavondy) to William and Stacey Baker. Legal Counsel, Bart Johnson, has reviewed and approved this request. After a brief discussion, Mr. McMillian moved to approve the assignment as presented, seconded by Mr. Hays. There being no further discussion, motion carried unanimously.

ADAM CONNER, FREESE &
NICHOLS REPORT ON
RISK & RESILIENCE
ASSESSMENT

Mr. Adam Conner with Freese & Nichols was present to give a report on the District's ongoing project on its 2018 Risk and Resilience Assessment. According to Federal Government laws in the America's Water Infrastructure Act of 2018, as part 1, all utilities were required to update their risk and resilience assessments. He did not share any of the information within the report and is unable present it in a public setting as it is not public record due to the nature of the report and sensitive material contained within it. Part 2 consists of updating the District's Emergency Response Plan.

2021/2022 BUDGET ADOPTED

Board discussed and considered adoption of the 2021/2022 fiscal year budget. After some discussion, motion was made by Mr. Hays, seconded by Mr. McMillian, to approve and adopt the 2021/2022 fiscal year budget. Health insurance renewal options were discussed. The motion made included leaving health insurance as is, making no changes or revisions. Mr. Jones did vote no regarding the employee insurance renewal as he was in favor of reviewing the employee health insurance premiums and making revisions as needed due to increasing costs. All remaining Directors voted yes. Motion carried 4-1. The budget will include a 2% cost of living raise; a pickup each for the Treatment Plant Department, Lake Patrol Department, and Irrigation; purchase of a new raw water pump at treatment plant; rebuild of a raw water pump at Lake Brownwood. The following will be effective September 1, 2021:

Expenditures	\$3,304,150.00(4.28% increase)
Treated Water Rate	1.7525 per thousand gallons (1.839% increase)
Untreated Water Rate	1.0284 per thousand gallons (2.78% increase)

JACK BOLTON, FLAT ROCK
PARK REQUEST TO LIMIT
NUMBER OF VEHICLES IN PARK

Jack Bolton with Flat Rock Park was present to address the Board requesting permission to limit the number of vehicles allowed in Flat Rock Park. However, multiple signs have been put up and that seem to be working and helping. No action.

EXCEPTION GRANTED TO 7087
IN 2019 REVOKED DUE TO
INCOMPLETE DOCK FLOTATION
WORK

General Manager then addressed the Board regarding an exception granted to dock #7087 regarding encapsulation requirements at the District's regular meeting on July 9, 2019. The District granted an exception to dock #7087 allowing for fiberglass pontoons to be placed under the dock rather than encapsulated foam as required. As of yet, only two (2) pontoons have been placed, but the project has not been completed. General Manager is recommending this exception be revoked

as the alternate flotation work was not completed. Dock owner, David Croft, has been sent notices regarding this matter, but District has not received any response. Mr. Jones moved to approve revoking the exception, seconded by Mr. McMillian; with Mr. Hays declaring that he was abstaining from participating in any action taken. Motion carried 4 in favor and 1 abstain.

UPDATE ON GRANT FUNDS FOR GENERATORS FOR TREATMENT PLANTS
General Manager then discussed grant funds issued to Brown County for water and sewer infrastructure through the American Cares Act for critical infrastructure improvements. He has requested a part of those funds to purchase four (4) generators for the District's treatment plants to use when necessary as the District generates treated water for Brown County Residents. No action was taken as this was an update only.

POSSIBLE MICROFILTRATION PLANT EXPANSION REPORT
General Manager has spoken with Chris Jones with Freese & Nichols regarding the expansion, as well as the inevitable possibility of zebra mussels being found at the treatment plant.

ACTIVITIES REPORTS FROM DISTRICT'S SUPERVISORS
Each department supervisor then came forward and informed the Board of their recent and ongoing projects.

UPDATE ON ZEBRA MUSSELS AT LAKE BROWNWOOD
General Manager continues to receive reports of zebra mussels being found at Lake Brownwood. It is still expected that more will be sited on a daily basis from now on. The locations of where the zebra mussels have been found are being mapped and report being sent to Inland Fisheries of the Texas Parks and Wildlife Department. They have sent sign to the District to put up at Lake Brownwood. He continues to work with Freese & Nichols in finding a solution to control zebra mussels that will comply with safety standards for waters in lakes. Will keep the Board updated on a monthly basis on the matter and as the District continues to work with Freese & Nichols on treating and protecting infrastructure. No action.

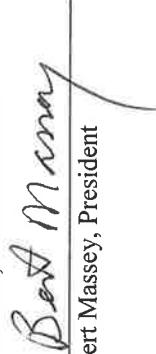
GENERAL MANAGER REPORT General Manager proceeded to inform the Board of the following:

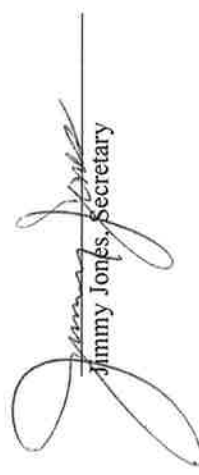
1. Current lake level: 1425.1 or right at spillway.
Lake level one month ago: 1425.60 or 5 tenths below spillway.
Month of June: Precipitation 3.37" Evaporation 1.30"
YTD totals: Precipitation 11.14" Evaporation 5.17"
Treatment plant for June 2021
Average 6.01 mgd
Minimum 3.69 mgd
Maximum 7.44 mgd
2. Winter storm damage: continue to wait on insurance processing of claim.
3. Working with legal counsel on finding a third-party administrator for the District's retirement plans. It is also time for the 5-year review. Meeting scheduled for Thursday July 15, 2021, with Dan Hyatt to discuss.
4. District has received another check from Voltus in the amount of \$3000.00 for the last quarter of Year 2020 for participation in their electric use reduction program. Additional electric charges from the winter storm in February, 2021, have not been assessed to the District as of yet.
5. Lake patrol site has been designated for a helicopter landing site. The District is moving forward with pouring a 20'x20' concrete pad with low voltage lighting for an improved site to allow for landings in inclement weather.
6. Public information request at May 2021 meeting has been fulfilled. A second public information request was received but unrelated to the May request. Regarding this second request, the Brown County Attorney will be assisting on fulfilling it.
7. City of Early is updating its Certificate of Convenience and Necessity regarding the area it serves. A notice was published in the newspaper. The District's Certificate of Convenience and Necessity is always equal to the area its customers serve.
8. 1 new dock washing business is operating at Lake Brownwood, DBA Clean Wakes, using pressure and steam.
9. Fran McDuff has requested information on her previous business at Lake Brownwood, Sandy Beach, regarding a pipeline that was put into Lake Brownwood many years ago. She has requested this information more than once.

ADJOURNMENT

At approximately 5:26 p.m., Mr. Hays moved to adjourn, seconded by Mr. McMillian. There being no further discussion, motion carried.

Adjourned:


Bert Massey, President


Jimmy Jones, Secretary