

November 10, 2020

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, November 10, 2020, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. Dennis Graham; pledge led by Mr. Dennis Graham; and invocation by Mr. Bert Massey. Mr. Jimmy Jones, Mr. Ted Simpson, and Mr. James McMillian were also present. District's Legal Counsel, Mr. Bart Johnson Jr., was present. District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Cody Shannon, Ms. Kay Silva, Ms. Alveza Marin, Mr. Mark Davis, Mr. Troy Henderson and Mr. Donald Batteas,

MINUTES

Board considered minutes from the regular meeting held on October 13, 2020. Mr. Massey moved to approve the minutes as presented, seconded by Mr. McMillian. Motion carried unanimously.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued November 9, 2020, in a total amount of \$144,425.64 consisting of checks 28592-28574 were reviewed and approved by motion by Mr. Jones, seconded by Mr. Simpson. Motion carried unanimously.

INVESTMENT REPORT

Investment Report for October 2020 & Revenue and Expenditure Report for the month of August 2020 were considered. After a brief discussion, Mr. Massey moved to approve these reports as presented, seconded by Mr. Jones. Motion carried unanimously.

CITIZEN PRESENTATIONS:

Mr. Troy Henderson, District's Lake Patrolman, came forward to thank the Board and the District for allowing him to serve as Chief Lake Patrol Officer and for his employment for twelve years.

RESOLUTION CANVASSING  
RETURNS OF REGULAR  
ELECTION HELD

General Manager moved on to canvassing of the recent director election held on November 3, 2020. He read aloud results sent by the Brown County Elections Administrator. Motion was made by Mr. McMillian, seconded by Mr. Simpson, to approve the following resolution canvassing the returns of the regular director election held November 3, 2020. Motions carried unanimously:

NOVEMBER 3, 2020

**A RESOLUTION CANVASSING THE RETURNS OF  
A REGULAR ELECTION HELD IN THE  
BROWN COUNTY WATER IMPROVEMENT DISTRICT NO. 1,  
BROWN COUNTY, TEXAS, NOVEMBER 3, 2020  
CALLED AND HELD FOR THE PURPOSE OF ELECTING  
THREE (3) DIRECTORS AND DECLARING THE RESULTS OF SAID ELECTION**

WHEREAS, at the regular election held in accordance with the notice thereof, and in conformity with the Statutes of the State of Texas, at which election there was submitted to the qualified voters of the Brown County Water Improvement District No. 1, the election of three (3) Directors, and the Brown County Water Improvement District No. 1 Board of Directors after canvassing the results of said election duly held, has found that qualified voters of the Brown County Water Improvement District No. 1 voting in said election did by plurality vote, favor Mr. James E. McMillian, Mr. Jimmy Jones and Mr. Johnny Hays with results as follows:

	Absentee	Early	Election Day	Total	%
Jimmy Jones	149	1657	418	2224	22.48%
Frank Niemiec	29	431	117	577	5.83%
Tommy Davis	53	1026	273	1352	13.67%
James E. McMillian	154	1713	421	2288	23.13%
Dennis W. Graham	132	1167	268	1567	15.84%
Johnny Hays	109	1426	350	1885	19.05%

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BROWN COUNTY WATER IMPROVEMENT DISTRICT NO. 1 that the qualified voters of the Brown County Water Improvement District No. 1 voting in a regular election duly called and held for the purpose did on November 3, 2020, elect Mr. James E. McMillian by a vote of 2288, Mr. Jimmy Jones by a vote of 2224 and Mr. Johnny Hays by a vote of 1885 the same being a plurality of the votes cast in such election, and the same are hereby declared elected.

PASSED AND APPROVED THIS 10<sup>th</sup> DAY OF NOVEMBER, 2020.

**BROWN COUNTY WATER IMPROVEMENT DISTRICT #1**

/s/ James McMillian, Its Vice President  
/s/ Jimmy Jones, Secretary

Upon approval of the election resolution, General Manager then presented Mr. Dennis Graham with a plaque thanking him for his eight (8) years of exemplary dedicated service to the District as a Director of the Brown County Water Improvement District No. 1.

OATH OF OFFICE ADMINISTERED District's Legal Counsel then administered the Oath of Office to the newly elected directors:  
AND STATEMENT OF ELECTED Mr. James E. McMillian, Mr. Jimmy Jones, and Mr. Johnny Hays. Statement of Elected Officer  
OFFICER FILED and Certificates of Election were executed and filed with the District.

ELECTION OF OFFICERS

General Manager opened the floor for nominations for Board of Director officers. Mr. Jones proceeded to nominate Mr. Massey as Board President, seconded by Mr. McMillian. Mr. Simpson declared to cease nominations and approve the motion by acclamation. There being no further discussion, motion carried unanimously. Mr. Jones then nominated Mr. McMillian as Board Vice President, seconded by Mr. Massey. Mr. Simpson again moved to cease nominations and approve the motion by acclamation. There being no further discussion, motion carried unanimously. Mr. Massey then moved to nominate Mr. Jones as Board Secretary, seconded by Mr. McMillian. Mr. McMillian moved to cease nominations and approve motion by acclamation. There being no further discussion, motion carried unanimously.

Board of Directors: President Bert Massey  
Vice President James McMillian  
Secretary Jimmy Jones  
Directors Ted Simpson and Johnny Hays

COMMITTEE ASSIGNMENTS APPROVED

Mr. Massey proceeded to District's committee assignments making the following recommendations:

Finance, Audit and Investment Committee Mr. McMillian and Mr. Jones;  
Real Estate, Oil and Gas Mr. Massey himself and Mr. Jones;  
Personnel Mr. Simpson and Mr. McMillian;  
Lake Recreation, Water Shed and Environmental Mr. Hays and Mr. Jones.  
After a brief discussion, Mr. Jones moved to approve these recommendations as presented, seconded by Mr. McMillian. There being no further discussion, motion carried unanimously.

DATE AND TIME OF BOARD MEETINGS SET

Mr. Massey then moved on to address the date and time of District's board meetings. Motion was made by Mr. Jones to make no changes to the current date and time of District's board meetings, seconded by Mr. Hays. There being no further discussion, motion carried unanimously. Date and time are as follows:

Second (2<sup>nd</sup>) Tuesday of every month at 4:00 pm at 501 E. Baker St., Brownwood, TX 76801

2019-2020 AUDIT APPROVED

Ms. Joyce Cornelius, CPA, representing Burl Lowery, CPA, presented the District's 2019-2020 fiscal year audit reporting that it was an unmodified report with no prior year audit findings to report, indicating that the District's records and books are in good order. After review, motion was made by Mr. McMillian, seconded by Mr. Hays, to approve the audit as presented. There being no further discussion, motion carried unanimously.

EMPLOYEE HEALTH INSURANCE Bart Johnson with Painter & Johnson Assoc. was present at this meeting and addressed the Board regarding renewal of the District's group health insurance. He reviewed the direct renewal policy with BCBS, P620CHC, that is offered at a seven percent (7%) premium increase. A fifteen percent (15%) increase was budgeted for health insurance. He reviewed other alternate policies that offered various office copays, deductibles, co-insurance coverage and out of pocket maximums prior to this meeting. Mr. Johnson then recommended renewing with the same policy, P620CHC, as Blue Cross Blue Shield remains to be a strong health insurance in our area. There were no increases to the District's dental coverage. After a brief discussion, Mr. Hays moved that for the next term beginning December 1, 2020, the Board renew with the current BCBS health insurance policy, P620CHC, seconded by Mr. Jones. There being no further discussion, motion carried unanimously. Renewal group health insurance coverage with Blue Cross Blue Shield of Texas effective December 1, 2020, shall be as follows:

\$1184.75 monthly rate per employee                     \$0 Preferred Generic Rx  
 \$25.00 Office visit copay per medical visit             \$10.00 Non-preferred Generic Rx  
 \$250.00 In-network deductible                             \$35.00 Preferred Brand Name Rx  
 \$1250 Out of pocket maximum                           \$75.00 Non-Preferred Brand Name Rx  
 80% In-network coverage                                 \$150.00 Specialty Drug

YR 2021 RATES SET  
IRRIGATION TABLED

Board then reviewed rates for docks, spaces, other lake fees, irrigation, various water connections and jetties for year 2021. After a brief discussion, Mr. Jones moved that no changes be assessed to rates and that they all stay the same for the upcoming fiscal year, seconded by Mr. Simpson. There being no further discussion, motion carried unanimously. Rates are as follows:

Full time WC   \$400/year  
Part time WC   \$125/year  
Docks   Flr1: \$.20/sqft. Flr2: \$.10/sqft  
Boat Stalls   \$50.00 each  
Annual Island Leases                             McCartney \$375/space. Goat \$260/space  
Sailboats   \$33/\$49/\$65/\$81 (based on size of sailboat)  
Lake Brownwood Intakes:                       Property up to 1 acre: \$150/year  
Lake Brownwood Intakes:                       Property over 1 acre: \$250/year  
Jetties   \$.10 per square foot

ASSIGNMENT OF LEASE  
SPACE 27 MCCARTNEY  
TO CNB APPROVED

Board then considered a request for an assignment of lease for space 27 at McCartney Island to Citizens National Bank. Legal Counsel indicated he had already reviewed the request and was agreeable. After a brief discussion, Mr. Simpson moved to approve the request as presented, seconded by Mr. Hays. There being no further discussion, motion carried unanimously.

GENERAL MANAGER REPORT

- General Manager proceeded to inform the Board of the following:
1. Current lake level: 1422.78 or 2 foot 4 tenths below spillway.  
 Lake level one month ago, Sept 8: 14223.22 or 1 foot 9 tenths below spillway.  
 Month of October: Precipitation 0.31” Evaporation 5.24”  
 YTD totals through end of October: Precipitation 22.39” Evaporation 59.65”  
 Treatment plant for Sept 2020 Average 5.751mgd  
   Min 4.027mgd  
   Max 6.632mgd
  2. Troy Henderson with the District's Lake Patrol, previously received information on the damming of a tributary of the Jim Ned on Saturday March 7, 2020, by a landowner resulting in the flooding of his and his neighbors land. TCEQ was contacted. Once again, no changes to report as TCEQ have not sent anyone to investigate the matter. Progress continues to remain on hold due to COVID19.
  3. GM delivered a virtual presentation on November 6, 2020, for the South Central Membrane Association for a national conference. He had delivered a similar presentation in person in 2016. Topic: Lessons Learned Prolong Startup.
  4. District continues to prepare responses to information requests submitted.
  5. Maintenance Department pulled a pump at Lake Brownwood for preventive maintenance.
  6. Lake Patrol Department is working on an inventory to know what is needed in the department.
  7. District is looking into improvements to its firing range and working with the Brown County Sheriff's Department to share the District's range and its improvement. Possible improvements: improvement to the banks, recycle brass and modify shields.
  8. Lake Patrol is purchasing new uniforms that will display an updated shield.
  9. Maintenance Department has been working on a start for the dam for the Christmas season similar to the star on one of the water tanks at the District's Treatment Plant. Should be ready to light December 1, 2020.
  10. Covid19 update: District had two employees test positive, then test negative on a second test taken within 24 hours of the first positive test. Neither employee has shown any sort of symptoms.
  11. Veteran's Day is a District holiday. District offices will be closed in observance.
  12. District continues to take names for the new McCartney Island spaces. Currently approximately 70 names have been submitted for the 24 spaces.
  13. Legal Counsel met with Michael Gershon to discuss the Boater Safety Act and determined that the District should follow the Act as other entities do.

ADJOURNMENT

At approximately 5:02 p.m., Mr. Jones moved to adjourn, seconded by Mr. Hays. There being no further discussion, motion carried unanimously.

Adjourned:

  
 James McMillan, Vice President

  
 Jimmy Jones, Secretary