

October 13, 2020

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, October 13, 2020, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. Dennis Graham; pledge led by Mr. Dennis Graham; and invocation by Mr. Bert Massey. Mr. Jimmy Jones, Mr. Ted Simpson, and Mr. James McMillian were also present. District's Legal Counsel, Mr. Bart Johnson Jr., was present. District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Cody Shannon, Ms. Kay Silva, Ms. Alveza Marin, Mr. Troy Henderson, Mr. Brock Johnson, and Mr. Donald Batteas,

MINUTES

Board considered minutes from the regular meeting held on September 8, 2020. Motion to approve as presented was made by Mr. Massey, seconded by Mr. Simpson. Motion carried.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued October 12, 2020, in a total amount of \$178,480.66 consisting of checks 28528-28591 were reviewed and approved by motion by Mr. Massey, seconded by Mr. Jones. Motion carried.

INVESTMENT REPORT

Financial report through September 2020 & investment report for the month of August 2020 were considered. Motion was made by Mr. Simpson, seconded by Mr. McMillian to approve as presented. Motion carried.

CITIZEN PRESENTATIONS:

There were none.

OATH ADMINISTERED TO DONALD BATTEAS

District's Legal Counsel then administered the Oath of Office to Donald L. Batteas, District's most recent lake patrolman to acquire a Peace Officer License from the Texas Commission on Law Enforcement. Corresponding documents were executed and filed.

DISTRICT'S INVESTMENT INVESTMENT POLICIES REVIEW/NO CHANGES

General Manager then informed that he and Kay Silva, District's Finance Director, attended the most recent training offered. He indicated that there were no changes to consider. He recommended approval to adopt the District's Investment Policies as presented. Mr. Massey moved that the District's Investment Policies be adopted for this new year; seconded by Mr. Jones, to approve the investment policies as presented. Motion carried unanimously.

NEW MCCARTNEY ISLAND SPACES UPDATE

General Manager reported that Oncor has completed placing all electrical poles. However, they are still waiting on wire. Their work is expected to be completed by the end of the week. There will be 21 newly designated spaces and 3 additional spaces that previously reverted back to the District. A total of 24 spaces will be governed by the District's New Dock Mooring Lease Agreement for Additional McCartney Island Spaces which will not allow any rights to the spaces to be sold. If lessee no longer wishes to lease, the space reverts back to the District automatically. Lessee does have the option of transferring to a family member only as stipulated within the lease. Advertising will be done via local radio stations, Brownwood News as they were present at this meeting. It is planned to do a drawing for the leases at the District's upcoming regular scheduled board meeting on January 12, 2021.

REPORT: LAKE BROWNWOOD AND COVID19

General Manager informed the Board of the current status of Lake Brownwood and events during this time of the COVID19 pandemic.

EXECUTIVE SESSION

At approximately 4:18 pm, the Board convened into a closed executive session pursuant to Sections 551.071 of the Texas Open Meetings Act to discuss possible litigation; and 551.074 to discuss personnel matters.

OUT OF EXECUTIVE SESSION At approximately 4:28 pm, the Board reconvened into regular session. General Manager addressed the Board regarding District policy on the hiring of department heads for the District. He stated the PATROL CHIEF: MARK DAVIS following: Brown County Water Improvement District No. 1 Personnel Manual; AND ADMINISTRATION OF

OATH Section 15. Department and Transfers: Department Heads shall be selected and recommended by the General Manager only and shall begin employment only after confirmation by a majority of the Directors of BCWID #1 voting in an open meeting. He then recommended the Board approve the hiring of Mr. Mark Davis as the District's Lake Patrol Department Chief. Mr. Davis accepted the recommendation. Mr. McMillian then moved to approve hiring Mr. Davis for the position previously stated; seconded by Mr. Massey. Mr. Jones abstained from voting; Mr. Massey voted aye; Mr. Simpson voted aye; Mr. McMillian voted aye; and Mr. Graham voted aye. With this, motion passed. Legal Counsel then administered the Oath of Office.

GENERAL MANAGER REPORT General Manager proceeded to inform the Board of the following:

1. Current lake level: 1423.22 or 1 foot 9 tenths below spillway.
Lake level one month ago, Sept 8: 1421.46 or 3 foot 8 tenths below spillway.
Month of September: Precipitation 7.64" Evaporation 4.13"
YTD totals through end of Sept: Precipitation 22.08" Evaporation 54.41"
Treatment plant for Sept 2020 Average 5.564mgd
Min 4.585mgd
Max 6.498mgd
2. Troy Henderson, Senior Lake Patrolman, previously received information on the damming of a tributary of the Jim Ned on Saturday March 7, 2020, by a landowner flooding his and his neighbors land. TCEQ was contacted. Once again, no changes to report as TCEQ has not sent anyone to investigate the matter. Progress continues to remain on hold due to COVID19.
3. GM and Finance Director attended Public Finance Training on Thursday October 17, 2020 via Zoom to complete required training.
4. District's audit for the 2019-2020 fiscal year is underway.
5. Public Information request from local Watchdog was submitted.
6. GM has been asked to do a presentation on November 6, 2020, for the South Central Membrane Association for a national conference. Did this same presentation in 2016 in person. This time will be virtual. Topic will be "Lessons Learned Prolong Startup".
7. Will be out of town November 2-4, 2020. As Election Day will fall during these days, election details will be coordinated with help from the District's Assistant GM, Dale Weaver.

ADJOURNMENT

At approximately 4:38 p.m., Mr. Simpson moved to adjourn, seconded by Mr. Jones. Motion carried.

APPROVED:


Dennis Graham, President


Jimmy Jones, Secretary