

February 11, 2020

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:01 pm, February 11, 2020, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order and pledge led by Mr. Dennis Graham, with invocation by Mr. Bert Massey. Mr. Jimmy Jones and Mr. James McMillian were also present. Mr. Ted Simpson was not present at this meeting. District's Legal Counsel, Mr. Bart Johnson Jr., was present. District staff members present: Mr. John Allen, Ms. Kay Silva, Ms. Alveza Marin, Mr. Dale Weaver, Mr. Cody Shannon and Mr. Troy Henderson.

MINUTES

Board considered minutes from the regular meeting held on January 14, 2020. Motion to approve was made by Mr. Massey, seconded by Mr. Jones. Motion carried unanimously.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued February 10, 2020, in a total amount of \$123,838.53 consisting of checks 28002-28072 were reviewed and approved by motion by Mr. Massey, seconded by Mr. Jones. Motion carried unanimously.

INVESTMENT REPORT

Financial & investment reports for January 2020 were considered. Motion was made by Mr. McMillian, seconded by Mr. Jones, to approve as presented. Motion carried unanimously.

There were none.

CITIZEN PRESENTATIONS:2020 DIRECTOR ELECTION ORDER AND NOTICE APPROVED

The Board then considered the Order of Election and Notice of Election for the May 2, 2020, director election. Motion to approve was made by Mr. McMillian, seconded by Mr. Jones, with the motion carrying.

**ORDER OF ELECTION FOR OTHER POLITICAL SUBDIVISIONS**

An election is hereby ordered to be held on Saturday, May 5, 2018 for the purpose of: ELECTING THREE (3) DIRECTORS FOR THE BROWN COUNTY WATER IMPROVEMENT DISTRICT #1

Applications for a place on the ballot shall be filed by: Friday, February 14, 2020.

Early voting by personal appearance will be conducted each weekday at:

613 N. FISK STREET, SUITE 200, BROWNWOOD, TEXAS 76801,

Brown County Elections Office, between the hours of 8 a.m. and 5 p.m. beginning on Monday April 20, 2020 and ending on Tuesday, April 28, 2020.

During the final two (2) days of early voting by personal appearance, Monday, April 27<sup>th</sup> and Tuesday, April 28<sup>th</sup>, 2020, early voting shall be conducted between the hours of 7:00 a.m. and 7:00 p.m.

Applications for ballot by mail shall be mailed to:

BROWN COUNTY ELECTIONS ADMINISTRATOR

613 N. FISK ST., SUITE 200

BROWNWOOD, TEXAS 76801

Applications for ballots by mail must be received, not postmarked, no later than the close of business on: Tuesday May 2, 2020.

Additional early voting will be held as follows: Location N/A, Date N/A, hours N/A

Issued this 11<sup>th</sup> day of February 2020  
/s/Dennis W. Graham, Presiding Officer  
/s/Bert V. Massey Member  
/s/Jimmy C. Jones Member  
/s/James E. McMillian Member

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar no later than 60 days before Election Day.

**NOTICE OF GENERAL ELECTION (AVISO DE ELECCION GENERAL)**

To the registered voters of BROWNWOOD AND EARLY, TEXAS:

(A los votantes registrados de BROWNWOOD Y EARLY, TEXAS)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m. on May 2, 2020, for voting in a general election to elect:

TWO DIRECTORS FOR THE BROWN COUNTY WATER IMPROVEMENT DISTRICT #1 (Notifiquese, por lo presente, que las casillas electorales citadas abajo se abrirán desde las 7:00 de la mañana hasta las 7:00 de la tarde el 2 de Mayo del 2020 para votar en la Elección General para elegir:

DOS DIRECTORES PARA EL BROWN COUNTY WATER IMPROVEMENT DISTRICT #1

On Election Day, voters must vote in their precinct where registered to vote.

(El Día de Elección, los votantes deberán votar en su precinto donde están inscritos para votar.)

Location of Election Day Polling Places (Include Name of Building and Address) (Ubicación de las casillas electorales el día de elección, nombre del edificio y dirección)	Precinct Number(s) (Numero de precinto)
Brown County Elections Office (Oficina de Elecciones del Condado de Brown) 613 N. Fisk St., Ste 200 Brownwood, Texas	202, 204

For early voting, a voter may vote at any of the locations listed below:

(Para votación adelantada, los votantes podrán votar en cualquiera de las ubicaciones nombradas abajo.)

Location of Early Voting Polling Places Include Name of Building and Address (Ubicación de las casillas electorales de votación adelantada)	Days and Hours of Operation (Días y Horas Hábiles)
(Incluir Nombre del Edificio y Dirección) Brown County Elections Office (Oficina de Elecciones del Condado de Brown) 613 N. FISK STREET, SUITE 200 BROWNWOOD, TEXAS 76801	Monday, April 20, 2020-8:00am to 5:00pm Tuesday, April 21, 2020-8:00am to 5:00pm Wednesday, April 22, 2020-8:00am to 5:00pm Thursday, April 23, 2020-8:00am to 5:00pm Friday, April 24, 2020-8:00am to 5:00pm Monday, April 27, 2020-8:00am to 5:00pm Tuesday, April 28, 2020-8:00am to 5:00pm

Applications for ballot by mail shall be mailed to:  
(Las solicitudes para boletas de votación adelantada por correo deberán enviarse a:)

LARRY FRANKS

(Name of Early Voting Clerk) (Nombre del Secretario de la Votación Adelantada)

PO BOX 700

(Address) (Dirección)

BROWNWOOD, TEXAS 76801

(City, State, Zip Code) (Ciudad, Estado, Código Postal)

Applications for ballots by mail must be received no later than the close of business on:  
Saturday, May 2, 2020. (Las solicitudes para boletas de votación adelantada por correo deberán recibirse para el fin de las horas de negocio el Sábado 2 de Mayo del 2020.)

Issued this 11<sup>th</sup> day of February, 2020  
(Emitida este día el 11 de Febrero del 2020.)  
/s/ Dennis Graham

Signature of Presiding Officer (Firma del Oficial que Preside)

MAY 2, 2020, DIRECTOR TO BE CONDUCTED BY BROWN COUNTY ELECTIONS OFFICE

After the Order and Notice of General Election were approved, the Board briefly discussed the approval of agreement and contract for election services with Brown County to conduct the District's Director Election on May 2, 2020. Mr. Massey moved that the General Manager is authorized to sign an agreement and contract for election services with the Brown County Elections Office for the District's Director Election on May 2, 2020, seconded by Mr. Jones. Motion carried.

BILLY SNEED AND 6.13 AC/WAITING ON APPRAISAL

The Board then discussed the matter regarding an appraisal of 6.13 acres of District property on Lake Brownwood adjacent to personal property owned by Billy Sneed. General Manager informed that Mark Campbell continues his work on the appraisal for said property. Mr. Massey also added that he did not find very much useful information in his deed research. No action.

DOCK ENCAPSULATION REQUIREMENT UPDATE

The two (2) final docks that remained unaccounted for by either being put on a dock builder list for repair or removed from Lake Brownwood have had notice posted for condemnation/removal. Current status: one (1) is now on a dock builder list for encapsulation work; and the other will be removed on February 20, 2020.

MCCARTNEY ISLAND 3YR DOCK MOORING REQ UPDATE 3 SPACES REVERT BACK TO DISTRICT/ONCOR CONTINUES WORK ON ELECTRICAL POLES ON NEW SPACES

General Manager then informed on the current status of the District's three (3) year dock mooring requirement. Upon the December 31, 2019 deadline, three spaces reverted back to the District. Concerning the new spaces the District created on McCartney Island, the District is still waiting on Oncor to complete its work on new electrical poles. Oncor indicated they hired a contractor to drill the holes for the new poles. However, Oncor stated the holes needed to be approximately 18" deeper. Work continues. No action.

ASSIGNMENT OF MCCARTNEY ISLAND SP43 TO TEXAS BANK-LEASED BY ANDREW WHEELER

General Manager then restated that the District recently approved assigning leases to lenders on a case by case basis. Mr. Andrew Wheeler is requesting that his lease on space 43 at McCartney Island be assigned to his lender, Texas Bank, to secure funds for building a dock. Mr. Massey explained the purpose of this was to allow lenders a way to locate collateral and hold it up for resale if necessary. Mr. Massey then moved that the District permit the pledge of the leasehold on space 43, McCartney Island, to Texas Bank from Andrew Wheeler, seconded by Mr. McMillian. Motion carried.

GENERAL MANAGER REPORT General Manager proceeded to inform the Board of the following:

1. Current lake level 1421.46, 3.06 below spillway.  
Last month 1421.44, 3.07 below spillway.  
January precipitation 1.89". January evaporation 2.64"  
Treatment plant for January 2020- Average 4.068mgd/Min 31.75mgd/Max 5.727mgd.
2. Oncor is finally moving forward on new service on McCartney Island. Work on poles continues.
3. Reminder of election filing dates: Opened January 15, 2020. Closes February 14, 2020. Election Day on Saturday, May 2, 2020.
4. Ballot position drawing will be held Monday, February 24, 2020, at 11:30 am.
5. Will attend water loss class in Abilene on Wednesday, February 12, 2020.
6. District continues to wait on pump for treatment plant.
7. King's Cove (Feather Bay) wastewater permit renewal published in Brownwood Bulletin once again. General Manager and Dale Weaver drove out on January 29, 2020, to take a look and noticed that the outflow from the plant is going approximately half a mile from the plant. Estimated total distance to Lake Brownwood is approximately two (2) miles away to reach it. No inflow is foreseen to reach Lake Brownwood from the plant in the near future.
8. Voltus Emergency test should take place within the upcoming two (2) weeks. This should be a good time for the District as demand for water is low.
9. District has been invited by Keep Brownwood Beautiful to participate in Earth Day events at the Depot. District will close its main office from 10:30 am until 5:00 pm to man the District's booth. Feel free to stop by and join in PR for the District.

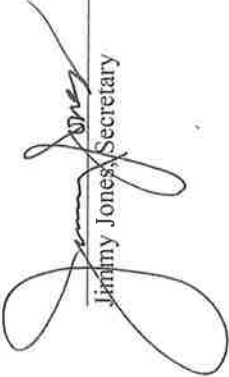
10. District's documents on the District's website were changed from word documents to pdf files. It was discovered that these documents could be changed. Changing the files will make it more difficult to alter them.
11. Spoke with Blake Woodall with West Central Texas Municipal Water District in Abilene regarding their efforts to clean up docks on their lakes and how they were encountering many of the same problems as the District has. Mr. Woodall was formerly with Senator Troy Frazier office for over 15 years.
12. Eminent domain forms were submitted to the state on January 28, 2020. This is done annually.
13. District finally received payment from Oncor's contractor for damage to the District's main pipeline in September 2019.
14. Met with Bart Johnson of Painter & Johnson on February 10, 2020, regarding District's retirements. Recommend scheduling a workshop for the Board to look at options.
15. Currently working with Legal Counsel on updating the District's rules and regulation. More booklets need to be printed.
16. Monday February 17<sup>th</sup>, 2020, is President's Day.

ADJOURNMENT

At approximately 4:48 p.m., Mr. Massey moved to adjourn, seconded by Mr. Jones. Motion carried unanimously.

APPROVED:

  
Dennis Graham, President

  
Jimmy Jones, Secretary